WATCHLIST

KETTEI · THE ENDEAVOUR'S REGISTER

Endeavour _____ *Owner* _____

Horizon _____ *Watchkeeping slot* _____

Sheet ____ *of* ____

Intent · *what this endeavour is for*

ID	*Steering decision*	*Owner*	*State*	*Reversibility*	*Next commitment point*	*Triggers*	*Validity horizon*	*Last certified*

Each row shows the decision as it stands: strike through and re-date a value when it changes. Watchkeeping is recorded overleaf.

One Watchcard per steering decision. The Watchlist runs to as many sheets as the endeavour's decisions need: number each sheet. Watchkeeping certifies that each Watchcard has been reviewed for deviance. Weekly by default.

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WATCHKEEPING

KETTEI · WATCHLIST, REVERSE

Endeavour _____ *Sheet* ____ *of* ____

WATCHKEEPING RECORD · *every card read, discussion by exception, 20 minutes at most*

Date	*Every card read*	*Exceptions taken to the Owner*	*Minutes*	*Certified by*
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Weekly by default, inside a meeting already held. Add a row each time; when the sheet is full, start the next and number it.